



## **Robins Air Force Base Environmental Advisory Board Charter**

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The Robins Air Force Base (Robins AFB) Environmental Advisory Board (EAB) is an organization entered into by Robins AFB and the citizens of the surrounding communities of Middle Georgia.

### **I. Purpose and Function of EAB**

- a. The purpose of the EAB is to promote community awareness and obtain constructive community review, comment, and input on current and proposed environmental actions in association with Robins AFB. The EAB will facilitate communication and disseminate information concerning environmental programs. The EAB serves in an advisory capacity to Robins AFB.
- b. Robins AFB has developed a Community Relations Plan which outlines community involvement in the installation's restoration program. A copy of the Plan is available at the information repository, located at the Nola Brantley Memorial Library, 721 Watson Boulevard, Warner Robins, Georgia 31093 and on the Robins AFB EAB public web page ([www.robinseab.org](http://www.robinseab.org)).
- c. While recognizing the continuing critical importance of restoration, the EAB expands community involvement to include all pillars of environmental management – clean-up, compliance, conservation, and pollution prevention, as well as energy and technology issues related to environmental management. The EAB serves as a platform for maintaining communication and community awareness and involvement in all areas of the four pillars. The EAB is the major vehicle for encouraging active two-way dialogue between Robins AFB and the surrounding communities regarding environmental activities.

### **II. Membership**

- a. The EAB is comprised of a balanced spectrum of citizens from the local community and representatives from the Air Force, the Georgia Environmental Protection Division (Georgia EPD), and Region 4 of the United States Environmental Protection Agency (U.S. EPA). Community members selected for EAB membership should reflect the diverse interests within the local communities. EAB members must reside in, own property in, or serve communities within Middle Georgia.
- b. Members shall serve without compensation. All expenses incident to travel and review inputs shall be borne by the respective members or their organizations.
- c. Members are expected to regularly attend all quarterly EAB meetings. If a member fails to attend two consecutive meetings without prior notification, the EAB Manager will make contact to determine if he/she is still interested in serving on the Board. Members unable to fully participate shall submit their resignation in writing to either of the EAB



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Co-Chairs. When a member resigns, that member may recommend to the Board a replacement for consideration.

d. Parties potentially interested in EAB membership identified through nomination or through posting of a Public Announcement will be provided a Community Interest Application Form with a cover letter describing the function of the EAB and EAB membership responsibilities. Selection and approval of new EAB members is the responsibility of the Installation and Community Co-Chairs. The EAB Manager is the focal point for the EAB membership selection process and supports the Co-chairs.

e. Members should be willing to communicate with local community members and groups interested in specific Base environmental issues. Members will serve as a direct and reliable conduit for information flow to and from the community. To improve communication between the public and the EAB, member names, addresses and telephone numbers are posted on the Robins AFB public EAB web page along with a copy of the EAB charter.

### **III. EAB Structure**

a. A designated Robins AFB representative and a community member shall co-chair the EAB. Responsibility for presiding over each meeting alternates between the Co-Chairs. Management of the EAB shall be the responsibility of the EAB Manager.

b. The Community Co-Chair will be selected by a majority vote of the EAB community members. The EAB Community Co-Chair will serve a three-year term and may serve more than one term.

c. The EAB shall meet quarterly as a minimum, normally at an off-base location. More frequent meetings may be held if deemed necessary. Typically one meeting annually includes a tour of on-Base sites and facilities with environmental aspects of community interest.

d. Meeting agenda topics will be compiled by the EAB Manager and provided to the Installation Co-Chair. Suggested topics can be recommended by the EAB membership on the meeting evaluation form. The EAB Manager is responsible for notification to EAB members of the upcoming agenda, date, time, and place of scheduled EAB meetings. All EAB meetings held off-Base will be open to the general public and news media.

e. EAB members will review, discuss and provide comments on a wide variety of environmental topics and issues. Meeting minutes and a Fact Sheet documenting presentations, discussions, and comments will be recorded and disseminated to members for review by the EAB Manager. Meeting minutes will include a list of all attendees and will be approved by a majority vote of EAB members.



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### **IV. Effective Date and Amendments**

- a. Section II.d. of the EAB Charter has been amended to assign responsibility for approval of new EAB members to the Installation and Community Co-Chairs. As formally written, this approval was the responsibility of the Robins AFB Environmental Protection Committee (EPC) Chair.
- b. The effective date of this amended charter is the date that the Co-Chairs sign this document. This charter may be further amended by a majority vote of members present at the meeting following the one in which the amendment was proposed.

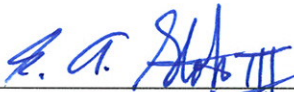


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## V. Signatories to the EAB Charter

IN WITNESS WHEREOF, we have set our hand this 7th day of Feb., 2013.

  
E. Alexander Stokes III, REM  
Installation Co-Chair

  
Linda Smyth  
Community Co-Chair